

# **TMA GENERAL MEETING**

## **Meeting Minutes**

Monday, October 15, 2018

### **I. Call to order**

Cheryl Reeve called to order the regular meeting of the TMA at 6:45 on Monday, October 15<sup>th</sup> at Hitchcock Academy, Brimfield, MA

Roll Call: Cheryl Reeve, Kathy Olson, Bonna Pano, Melissa Beauchemin

Attendees were asked in which music programs their children participated.

Cheryl Reeve: Encore, Concert Band, Chorus, Pit Band (son)

Kathy Olson: Encore, Chorus (daughter)

Bonna Pano: Radiance, Chorus (daughters) and Assistant Director of Maestros (son)

Melissa Beauchemin: Marching Band, Choraleers, Radiance (daughter)

All welcomed to TMA first General meeting. Sign-up sheet was passed to collect current contact information for attendees.

### **II. Approval of minutes from last meeting**

Melissa Beauchemin presented the minutes typed as read from previous Board Secretary's notes: Minutes were approved with the following amendment:

Change "Eric von Bleiken- Christopher Azzara is coming in." to "Eric von Bleiken- wishes for Christopher Azzara to come in."

### **III. TREASURER'S REPORT**

- Review of operations for August, September and October
- Donations coming in from the summer
- New memberships accepted from Executive Board
- Forward Funding Explained: This is a wonderful design continued from previous Board. Allows to carry over a balance to work with for Directors' use in the Fall. Also enables the Board time to get started and situated. Ensures that moving forward there will be a continuance of funds available for new ideas and requests to grow and enhance Tantasqua's music program.

Cheryl made the motion to accept the Treasurer's report as given. Seconded by Melissa Beauchemin: Unanimously accepted.

#### **IV. BUDGET 2018-2019**

- a) Cheryl checked the bylaws: Only the TMA Board is required to vote for finalization of budget.
- b) Total High School Band request of \$5,675.00 was approved.
  - (1) We will be funding \$250.00 for Music Banquet reserve monies.
  - (2) Per procedure, Mr. Raymond presented requests; TMA Board discussed; Cheryl and Kathy met with Mr. Raymond to present amended budget; Mr. Raymond submitted finalized budget; Budget approved by Board.
  - (3) We will be speaking with Mr. Raymond soon about cutting checks.
  - (4) We will be working hard to provide “Wish List” items as well.

#### **V. DIRECTOR’S REPORT**

- a) Membership Drive: working with Francine Baggetta
  - (i) Information about becoming a TMA member: One can join online, or in person at all events, or by mail.
  - (ii) Anyone interested in becoming a member of the Awesome TMA, check are made payable to TMA.
- b) Sponsorship is separated from Membership.
- c) Advertising and Promotion:
  - (i) TMA newsletter- In progress
  - (ii) How can we better get out our information..
  - (iii) Possibly a letter sent to new members and parents of music groups.
  - (iv) Reaching out to community and finding ways to advertise TMA events—possibly utilize other town’s FB sites, and Small Business Saturday.
- d) FB Page: Kathy working on this. It has been used in the past. Perhaps change administration status. Currently, FB page is public.
- e) Twitter: (?) Perhaps we should utilize some students to take this on.

## **VI. VOLUNTEER INFORMATION**

- a) Fundraising opportunities Oct., 22<sup>nd</sup> and 24<sup>th</sup> next H.S. and Jr. H.S. concerts.
- b) If you volunteer you will NEVER have to miss your child's performance (s) as we will switch off time slots to enable you to be in the auditorium.
- c) Archery: Committee meeting to recap Best practices: What worked, what did not. How can we make it better? Meeting to be held in November most likely.
  - (i) Dates for Archery weekend are: Feb. 22<sup>nd</sup> – 24<sup>th</sup> 2019. Please join the fun and help us make it a successful fundraising event.
- d) Coffee sales: Working with Mary O'Coin. Board voted Yes to proceed with this fundraiser.
- e) Mattresses: Brought to us by Mr. Raymond. Approved by the board. Meeting(s) to follow to put this event together. Other schools have been very successful with this fundraiser.
- f) Sign up links will be up for all future events. Please always check links and sign up to help—any and every little bit helps.
- g) Drama Concessions: Still in planning stage.
- h) Perhaps use a marquee to advertise upcoming events.
- i) Possible table to be set up at local stores
- j) Possible table at upcoming Tantasqua Craft Fair, Saturday, Nov., 10<sup>th</sup>.

**VII. Next TMA Board Meeting: Tuesday, November 6<sup>th</sup> @ 6:30 p.m. Location TBD**

## **VIII. ADJOURNMENT**

Cheryl Reeve adjourned the meeting at 8:50 p.m..

Minutes respectfully submitted by: Melissa Beauchemin

Minutes approved by: Name