



Tantasqua Music Association

Monthly Meeting Minutes

June 16, 2015

Meeting called to order 6:40 p.m. ~ Tina Anderson

Attendance

Board Members:

Tina Anderson
Tim Raymond
Bonna Pano
Lisa Perry

TMA Attendees:

Jen Shanahan
Ron Chernisky
Martin Anderson
Rom Portwood
Becky Celuzza
Stephen Celuzza
Ken Chrabasz
Pam Sagendorph
Cheryl Reeve
Jamie Olander
Julie Valcour
Elise Provost

Staff Attendees:

Reagan Paras
Rob Raymond
Lucy Colwell
Eric von Bleicken*

Welcome comments from Tina Anderson and review of meeting minutes from April meeting. In addition to meeting minutes the treasurer's budget, agenda, and voting ballot were handed out.

Minutes

Question related to minutes:

- Changes to By Laws – do we need two members for each group? ~ Rob Raymond
 - Answer as long as there is at least one parent representative for each group the requirement is met. The recommendation is two per group, with no overlap of the responsibility of “Group Representative” between groups to avoid burnout. All students, therefore parents benefit from fundraising, so we would gently encourage more of the 50+ parents per group to join us in. Because the students directly benefit, we would also encourage and welcome their participation as leaders.
- What is the requirement for membership? ~ Julie Valcor
 - Answer – Like any other formal organization, to be a voting member of TMA you must be a paid member of the organization, at the dues level at which you are comfortable.
- Comment – “Risers not safe...” statement on page 2 ~ Regan Paras
 - Would like it reworded “Was denied due to lack of funds...”

Motion to approve – Elise Provost

Second- Ken Chrabasz

Approved with Change to wording in page 2 of document related to risers.



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Treasurer's Report

- Two \$500 Faculty scholarships awarded:
 - Dan Valcour
 - Caroline Conceison
- Two \$1000 TMA Scholarships awarded:
 - Caroline Conceison
 - Conor O'Brien
- Approximately \$10K will be carried over to next year's budget.
- Show Choir budgets have \$0 balance
- HS Band \$750 balance remains
- Jr High Band \$396 has balance from T-shirts sales -
- Banquet – 156 attendees. We also allocated funds left over from last year's event to help offset expense
 - Comment ~ Public house venue helped drive attendance at the event this year. Having a nice venue helped bring families.
- Question re: Faculty Scholarship... How will that work next year... Will that go through a school fund or will it be carried by the TMA?
 - Tabled for future discussion and consideration

Motion to approve Treasurer's report ~ Elise Provost

Second ~ Jamie Olander

Approved

New Business

- Question what are the roles/responsibilities of TMA and how is budget divided ~ Julie Valcour
 - Answer – Last year all funds went into the general fund and divided by the groups based on need/agreement among the directors. Concern was raised by some parents on wanting to enable individual fund raising on a group by group basis so their efforts would directly support the groups their children were in.
- Question, what are the general fund fundraisers?



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- Soccer Concessions, Archery and Music-a-thon, Sponsorships, Memberships are general fund raisers
- This year other fund raising activities will be the responsibility of the individual groups
 - example – Citrus Fundraiser not a TMA fundraiser ~ JH Band fund raiser
- This year it is proposed that the group lead will oversee specific fund raising need for identified items. Each group has their own responsibilities.
- Question, How do we pre-fund soccer concessions if it is determined this activity will be an individual group fund raiser this year?
 - Answer, TMA would pre-fund soccer concessions
- Question – how do we decide on what group gets which fundraiser - Concern on how fundraising is going to be divided up amongst individual groups:
 - Answer - Comes to a vote of TMA after request from and based on need of the individual groups
- Question - What comes out of GF?
 - Scholarships
 - Accounting fees and Taxes/Tax preparation
 - Web site development
 - General expenses (postage, gifts/thank you cards)
 - Start-up funding for early fundraisers
 - Ice Cream Socials for All Regions Band/Chorus nights – other special events.

Discussion on what was raised last year in approximate numbers

- Sponsorship –approx. \$2700
- Membership – approx. \$3000
- Archery – approx. \$7000
- Music-a-thon – approx. \$7000
- Craft Fair - ? TBD for TMA

Actions - Copy of Bylaws...to Julie Valcour

Review of budget approved by school board - Side bar discussion for Julie/Rob/Reagan

Some of our fundraising funds this year paid for the following, and much more:

Rob

- French Horn
- Assessments
- Special Instructors

Lucy

- French Horn
- Trombone
- Bass Drum



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Election of New Board Members

President – Tina Anderson ~incumbent
Vice President – Tim Raymond ~ incumbent
Treasurer - Ron Chernisky
Secretary – Rom Portwood

New Group Representatives

- Social Media - Jamie Olander – Social Media
- Outreach Coordinator - Becky Celuzza /Bonna Pano
- Jazz Band – Jen Shanahan
- Choraleers- Ron Chernisky/Kim Gaboury
- Encore – Deb Beland/Ken Charabasz
- Julie Valcour – Jr High Band/Jr High Jazz Band
- Radiance – Sue Davey
- Jr High Band – Stephen Celuzza
- High School Band – Pam Sagendorph
- Jr High Jazz Band – Elise Provost

Still Needed

TRHS Concert Choir
TRHS Color Guard
TRHS Winter Guard

- Question - What is the Term for TMA?
 - Answer July 1 – June 30

Recommendation – Outreach to elementary age parents – Further discussion needed [here](#).

Motion to accept the slate of nominees - Ron Chernisky
Second – Ken Charabasz
Unanimous approval

Preliminary Budgets

Preliminary budget drafts were delivered by Lucy, Reagan and Rob. **Eric** was unable to attend the meeting due to prior commitment, but did stop in to speak with the board in advance of the meeting.

Lucy Colwell

- 8th grade band going to Washington DC first week of June. (4 day trip)
 - Needs money for transportation - \$15K in total cost for transportation. Approximately \$650 per student – Self Funding Budget Request for whatever amount possible from the TMA.
- Will communicate additional needs

Regan Paras

- Shawn Eck – new choreographer hired for next year to work with Encore.



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- Questions what did you spend on Choreography last year compared to this year?
 - Answer: \$3800 plus travel last year, this year Shawn Eck fee is \$5k plus \$1K travel for four evening rehearsals
- Kid's now get to keep their costumes

Encore:

School Budget Funded – Stipends for Director, Choreographer (Asst. Director), Pit Band instructor?, Travel buses, Truck rental, registration Fees.

Fundraising required for:

- Choreography \$6K
- Music Arrangements \$1K
- Sets/Misc \$1K
- T-shirts \$750
- Costumes \$11K

TOTAL \$19,700 for 46 members (428/student)

Funding Sources:

- Summer camps \$4k
- TMA (Toward costumes) \$3,500
- Showcase/Cabarets \$1,850

Balance Student Fees \$10,350 @ 46 members - \$225 per student – a \$25 dollar increase over last year

Radiance:

School Budget Funded – Stipends for Director, Choreographer (Asst. Director), Pit Band Instructor? Travel buses, Truck rental, registration Fees.

Fundraising required for:

- Music arrangements \$1000
- T-shirts \$600
- Costumes \$7140

TOTAL \$8740 at 42 members- (\$208/student)

Funding sources:

- Summer Camp - \$740
- TMA (towards costumes) \$1700

Balance Student fees - \$6300 @ 42 members - \$150/student

Maestros:

School Budget Funded- Stipends for Director, Choreographer, PtBand/music tracks, Travelbuses, Truckrental, registrations fees

Fundraising required for:



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• Music Licenses	\$1,000
• Set/misc	\$500
• T-shirt	\$700
• Costumes	\$9,240
<u>Total</u>	<u>\$11,440 for 44 members</u>

Funding Sources:

- TMA (toward costumes) \$3,500
- Balance Students Fees \$7940 @44 members - \$180 per member

Rob Raymond

- Budget Request - \$520 drum major academy at UMass... included in proposal.
- \$600 – assessments
- \$1000 – pit instructor
- \$500 – 2 Field staff (2 @ \$250)
- \$6200 Concert band formal wear
- \$300 Assessments
- Jazz Band – TBD

TOTAL \$8600

Eric von Bleicken - Unable to attend, but noted the following needs to the board

Need for Electric Piano – Approximately \$750

Elise Provost might have a contact.

Accompanist - TBD

Risers - TBD

Comment – TMA Board not comfortable funding capital expense items – i.e. risers

- *Question – How is budget presented*
 - *Answer the Budget presented to Mike Lucas who presents to School Committee. Our budgets are operating budgets for day to day items. New instruments/costumes come above and beyond.*
- How do we get a capital budget item approval?
 - Answer - Show a need
 - General discussion on merits of school committee support. For the record: **“We are well supported”** ~ Reagan speaking on behalf of all of the directors.

A sincere thank you and appreciation for the time, effort and service of Lisa Perry and Bonna Pano who will be stepping down for next year, and for our VP, Tim Raymond – by Tina Anderson.

July 1 official Start Date



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Motion to Adjourn – Elise Provost
Second Ken Chrabasz
Meeting closed – 8:10 p.m.