



# Tantasqua Music Association

## Monthly Meeting Minutes

December 2, 2015

Meeting called to order 6:43 p.m. ~ Becky Celuzza

### Attendance

#### Board Members:

Becky Celuzza  
Sue Davey  
Michelle Ewing  
Rom Portwood

#### TMA Attendees:

Stephen Celuzza  
Lindsay Ewing  
Julie Valcour  
Cheryl Reeve  
Francine Baggita  
Jen Jones  
Mary O'Coin

#### Staff Attendees:

Lucy Colwell  
Rob Raymond

### Meeting Summary

We reviewed and approved the November meeting minutes with minor edits. The Bylaws committee (Julie Valcour, Jamie Olander, Stephen Celuzza, Lindsay Ewing) provided a revised draft of the Bylaws as promised. The document is currently under review by the Executive Board. The next steps are once approved by the board they will be sent to the membership for feedback/comments and final approval. We reviewed results of the musical which was well received. Among the statements,

- "We liked having the kids help"
- It was suggested we have a print out of the Volunteer Spot sign ups for volunteers to check-in
- It was also recommended that we find a way to better identify volunteers at our events

### **Treasurer's Report**

The Treasurer provided a financial update on the current balance of the TMA account, and P&L with statement of all activities related to fundraising revenue, operational expenses and sponsorship/membership revenue. The TMA taxes and financial reports have been filed with our CPA. We had \$156 in apparel sales from the Musical. We received additional funding requests from Lucy -- \$300 Micca Assessment and \$2000 for Trip off-set. We made an adjustment to the budget with Band uniforms to be funded by the district and include Assessments.



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## **New Business**

One new item that came up for consideration as a new fund raising activity is taking over a triathlon. The current event manager, Carrie Costanga would be invited to a future meeting to discuss the program and what would be needed from the TMA to execute the program. The date for this year's event is May 21.

## **Apparel Update**

The site went live Dec 2 and is set up for orders to be placed by Dec 7<sup>th</sup> to get items back by Christmas. Orders will be shipped to Brenda Cibien who will coordinate pick up at the high school. We will have the ability to recommendations on new items and the vender can do embroidery and screen printing. There is an open question as to whether we can have multiple logos for TMA, Band, Marching Band, Etc. Will check with the apparel coordinator to confirm.

## **Event Teams**

We had a general discussion on the event teams set up to support the upcoming events:

Winter Concerts Lindsey Ewing outlined how the Band concert would be supported with no concessions, but a reception following. The HS concert will have an intermission with concessions and raffles. The pre-show PPT presentation was updated, but needs to have a new slide referencing concert etiquette.

There was suggestion for specific raffles to consider for the Winter Concert – a table top tree with gift cards/lottery cards,etc. It was also suggested to set up a volunteer spot to gather raffle prizes.

A question was raised if the TMA had certificate for holding raffles on file with the Town of Sturbridge? There is an action for Rom Portwood to secure the necessary paperwork and work with the town clerk to bring us into compliance on this matter.

Music-a-thon Mary O'Coin, shared they are looking at February 6<sup>th</sup>, the first Sat in Feb. She is working with the directors on a schedule for 90 minute blocks for each group. There will be 1 Jr High and 1 Sr. High block at a time. Some suggested activities include: Dancing with the stars and a Drum Circle. There was a question on if the show Choir lights can be used for Mary and Sue to find out? It was suggested we could borrow the Sturbridge little league Hot Dog Steamer if we don't have access to the kitchen. Also it was suggested that the National Anthem be performed. Mary and Sue are scheduled to meet with Tina who planned the event last year.

Archery: Rom Portwood has been in contact with Lise Trahan the TRHS teacher who is the primary point person with the Archery leadership in providing feedback on the our food/menu planning.



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## **Sponsorship**

Jen Jones and Mary O'Coin will schedule a sub meeting to work on this area. They will draft an email to send home with Students. Lucy committed to send it out to her students.

## **Upcoming Events**

- Saturday Jan 23, All day, Music-a-thon
- Wednesday Jan 27, 7pm Cabaret Night
- Fri/Sat/Sun Feb 19/20/21, All day, USA Indoor Archery Championship
- Friday Feb 26, 7:00pm, Show Choir Showcase
- Thursday June 9, Time TBD, Year End Banquet, Public House

The meeting was adjourned at 8:34 p.m.